



Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guahån

850 Gov. Carlos G. Camacho Road
 Tamuning, GU 96913
 Phone: (671) 647-2330/2444 | Fax: (671) 649-0145



March 30, 2015

Honorable Judith T. Won Pat, Ed.D.
Speaker of I Minatrentai Dos Na Liheslaturan Guåhan
 155 Hesler Place
 Hagåtña, GU 96910

**RE: GUAM MEMORIAL HOSPITAL AUTHORITY (GMHA) BOARD OF TRUSTEES
 MEETINGS – MARCH 19, 2015 AND MARCH 26, 2015**

Dear Speaker Won Pat:

In accordance with Ch .8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, enclosed is a compact disc containing electronic copies of all materials presented and discussed during the GMHA Board of Trustees special meeting on March 19, 2015 and regular meeting on March 26, 2015 at 6:00 p.m. in the GMHA D.L Webb Conference Room.

Please contact me directly at 647-2104 if you have any questions.

Senseramente,

Theo M. Pangelinan
 Administrative Assistant

2015 APR -2 AM 10:26

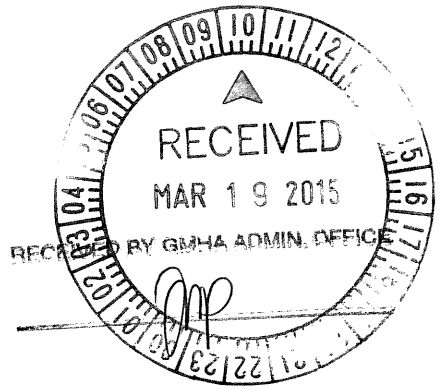


0293

93-15-0293
 Office of the Speaker
 Judith T. Won Pat, Ed.D

cc: Hospital Administrator/CEO
 File

Date: 04-01-15
 Time: 2:50pm
 Received By: [Signature]



AFFIDAVIT OF ATTORNEY
5 Guam Code Ann. §8111(c)(5)

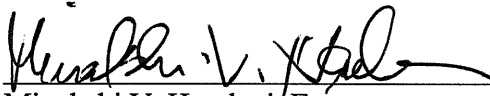
I, MINAKSHI V. HEMLANI, hereby declare that:

1. I am an adult over the age of eighteen and otherwise competent to testify in a court of law.
2. I attended an executive session of the Board of Directors, Guam Memorial Hospital Authority on February 26, 2015.
3. In accordance with 5 Guam Code Ann. §8111(c)(5), I swear or affirm that only matters relating to ongoing litigation were discussed.

I swear of affirm under penalty of perjury that the foregoing is true to the best of my knowledge or belief.

FURTHER your Affiant sayeth naught,

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of March, 2015.



Minakshi V. Hemlani, Esq.
FISHER & ASSOCIATES
Suite 101 De La Corte Building
167 East Marine Corp. Drive
Hagåtña, Guam 96910



**GUAM MEMORIAL HOSPITAL AUTHORITY
Board of Trustees Emergency Meeting
to discuss a personnel matter**



EXECUTIVE SESSION ATTENDANCE SHEET

Thursday, March 19, 2015

6:00 p.m.

D. L. Webb Conference Room

| <u>Name</u> | <u>Title</u> | <u>Signature</u> |
|---------------------------|---------------------------------|----------------------|
| Lee P. Webber | Chairman | |
| Frances Mantanona | Vice-chairperson | Excused (Off-island) |
| Dr. Edna Santos | Secretary | |
| Rose Grino, RN | Treasurer | |
| Dr. Ricardo Terlaje | Trustee | |
| Theodore Lewis | Trustee | |
| Valentino Perez | Trustee | |
| Joseph P. Verga | Hospital Administrator/CEO | |
| Attorney Minakshi Hemlani | GMH Legal Counsel | |
| George Castro | Court Reporter – Depo Resources | Present |



Guam Memorial Hospital Authority

Aturidåt Espetåt Mimuriåt Guåhan

850 Governor Carlos G. Camacho Road
Tamuning, Guam 96911
P: (671)647-2104/2367 F: (671) 649-0145



PRESS RELEASE

FOR IMMEDIATE RELEASE

March 20, 2015

Administrator/CEO resigns from Guam Memorial Hospital Authority

Joseph P. Verga resigned from his position as Administrator/CEO of the Guam Memorial Hospital Authority effective close of business, Friday, March 20, 2014. He provided the following statement for release:

“It is with deep regret and for very personal reasons that I resigned as Administrator/CEO of the Guam Memorial Hospital Authority. This was an unexpected and very painful decision. I am truly proud to have been part of many positive accomplishments at the GMHA during the past two and a half years, and words cannot describe how much I enjoyed working with the outstanding hospital staff. I would like to thank Mr. Webber and the entire Board of Trustees for their support and for the opportunity to serve them, the Guam Memorial Hospital, and the people of Guam. I would also like to extend thanks to Governor Calvo, Lt. Governor Tenorio, and the senators with whom I have had the privilege of working - especially Senator Rodriquez for all his support of the hospital. It has truly been an honor and a privilege to serve the GMHA Board and the people of Guam. Thank you and God bless.”

Mr. Verga began working with the GMHA in August of 2012. Under his leadership, the hospital renovated its emergency room, opened a new urgent care center, renewed its accreditation with Joint Commission through the development of a strategic plan, and renewed its accreditation with the Center for Medicaid and Medicare Services.

Lee, Chairman of the Board, said, “On behalf of the GMHA, I would like to thank Joe for his work, advice and dedication during his time with us. He truly worked with the staff and physicians to develop a team of people who strived to make GMH a better hospital for the people of Guam.”

###

FISHER & ASSOCIATES
ATTORNEYS AT LAW



19 March 2015

VIA HAND DELIVERY

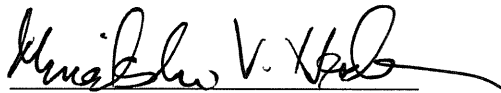
Board of Trustees
Guam Memorial Hospital Authority
850 Gov. Carlos G. Camacho Rd.
Tamuning, GU 96913

Re: Request for Executive Session

Dear GMHA Board of Trustees:

Pursuant to Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8111(c)(1) and (2), this letter serves as written recommendation from the law firm of Fisher & Associates, as counsel for GMHA, that the Board hold an executive session to discuss personnel matters.

Sincerely,


Minakshi V. Hemlani, Esq.

26 THE PACIFIC DAILY NEWS

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Interested individuals should submit Resume and Letter of Interest to the attention of the HR Manager via email:

Human Resources Manager HumanResourceTeam@ipehq.com

or by mail to: IP&E Holdings, LLC, 643 Chalan San Antonio Suite 100 Tamuning, Guam 96913

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Apply with American Job Center 3rd Floor, Bell Tower Plaza 710 W. Marine Corps Drive, Hagatna, Guam REF #2015-048

This job offer is temporary and open to all qualified U.S. workers without regard to race, color, national origin, age, sex, citizenship and is open to U.S. workers with disabilities who are qualified, willing, able and available to perform the job. The job offer is in compliance with Title II of the Genetics Information Nondiscrimination Act of 2008.

Benefits: Round trip airfare for off-island hire; food and lodging @ \$320.00/month; local transportation to/from jobsite.

11-CARPENTER W/1 YEAR EXP. \$13.56 PER HR. Constructs, erects, installs, and repairs structures and fixtures of wood, plywood, and wallboard, using carpenter's hand tools and power tools, and conforming to local building codes. Selects specified type of lumber or other materials. Prepares layout, and marks cutting and assembly lines on materials to prescribed measurements. Assembles cut and shaped materials and fastens them together with nails, dovetail pins, or glue. Builds stairs and lays out and installs partitions and cabinet work. Fits and installs prefabricated window frames, doors, doorframes, weather stripping, interior and exterior trim and finish hardware. Erects scaffolding and ladders for assembling structures above ground level.

7-CEMENT MASON W/1 YEAR EXP. \$12.87 PER HR. Smooths and finishes surfaces of poured concrete floors, walls, sidewalks, or curbs to specified textures, using hand tools or power tools, including floats, trowels, and screeds. Spreads soft concrete to specified depth and workable consistency, using float to bring water to surface and produce top topping. Levels concrete to specified depth and workable consistency using hand screed and floats to bring water to surface and produce top topping. Lays concrete blocks, mixes cement using shovels and mixing machines.

4-REINFORCING METAL WORKERS W/1 YEAR EXP. \$12.56 PER HR. Positions and secures steel bars in concrete forms to reinforce concrete. Determines numbers, sizes and shapes and locations of reinforcing rods from blueprints, sketches or oral instructions. Selects and places rods in form spacing and fastening them together using wires and pliers. Cuts bars to required lengths using hacksaw, bar cutters or acetylene torch. Bends steel rods with hand tools or rod bending machines. Reinforces concrete with wire mesh, weld reinforcing bars together using arch welding equipment.

AVAILABLE JOBS FOR ELIGIBLE U.S. WORKERS

Apply with American Job Center 3rd Floor, Bell Tower Plaza 710 W. Marine Corps Drive Hagatna, Guam 96910 Ref # 2015-053

The job offer is temporary and open to all qualified U.S. workers without regard to race, color, national origin, age, sex, citizenship and is open to U.S. workers with disabilities who are qualified, willing, able and available to perform the job. The job offer is in compliance with Title II of the Genetics Information Nondiscrimination Act of 2008.

Benefits: Round-trip airfare for off-island hire, health insurance, and housing/transportation for two weeks of employment.

1- CT TECHNOLOGIST WITH 2 YRS. EXP. \$18.32 PER HR. Minimum Requirements: Two (2) years experience, Bachelor's degree in Radiologic Technology (may be foreign equivalent), Certification by American Registry of Radiologic Technologists (ARRT) in Radiography. Duties: Uses computerized tomography (CT) scanners to create a cross-section of patient's masses and internal organs for medical analysis. Precisely follow physicians' scanning instructions, administers contrast materials, positions patient on scanning table to capture suitable images; prepares CT scan equipment and operate the CT scan equipment. Prepares patient for procedure and positions patient on table to capture suitable images. Explains procedures to patients and cushions patients to ensure safety and comfort during scan. Performs the transmission of scans to PACS system and properly attaches to correct procedures, clerical transport functions. Adheres to the company's compliance plan, rules and regulations of all local and federal agencies and standards of accrediting bodies. Provides specific guidance and instruction to staff in imaging procedures as required.

The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review matter.

Guam Memorial Hospital Authority Aturidat' Espotat' Mimiriat' Guahan 850 Gov. Carlos G. Camacho Rd. Tamuning, Guam

PUBLIC NOTICE Board of Trustees Meeting

Date: Thursday, March 26, 2015 Time: 6:00 p.m. Place: GMHA 1st Floor, Daniel L. Webb Conference Room

An executive session will take place before regular business. Persons requiring special accommodations, auxiliary aids, or services may contact Toni Villavicencio, EEO Officer/ADA Coordinator at 647-2218/2418.

/s/ Joseph P. Verga, MS, FACHE Hospital Administrator/CEO This advertisement is paid for with government funds.

AVAILABLE JOBS FOR ELIGIBLE U.S. WORKERS

Apply with American Job Center 3rd Floor, Bell Tower Plaza 710 W. Marine Corps Drive Hagatna, Guam 96910 Ref # 2015-054

The job offer is temporary and open to all qualified U.S. workers without regard to race, color, national origin, age, sex, citizenship and is open to U.S. workers with disabilities who are qualified, willing, able and available to perform the job. The job offer is in compliance with Title II of the Genetics Information Nondiscrimination Act of 2008.

Benefits: Round-trip airfare for off-island hire, food & lodging @ \$320/month, and transportation to/from jobsite.

10- MASSAGE THERAPISTS \$9.92 PER HR. Minimum Requirements: High school diploma and six (6) months experience in Japanese style massage therapy. Duties: Messages customers and administers other body conditioning treatment for hygienic or remedial purposes. Provides employer's massage specialty services to include Japanese style massage therapy and other massage therapies and techniques for full body, head and foot massage regimens and traditional body scrub services. Provides customers with various herbal and other floral bath services using herbal, milk and floral ingredients. Provides customers with aromatherapy treatments including direct application techniques, and preparation aromatherapy blends of aromatherapy oils. Greets customers in hospitable manner and provides detailed explanation of various techniques and material used in treatments. Performs preparation of work areas including disinfection, sterilization, linen placement, and removal and other light cleaning associated with professional treatment.

The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review matter.

GUAM DEPARTMENT OF EDUCATION OFFICE OF SUPPLY MANAGEMENT 500 Mariner Avenue, Suite A-13 Berrigada, Guam 96913-1608 Tel 671-475-0433 • Fax 671-472-5001 Website: www.adoe.net

INVITATION FOR BID GDOE IFB 015-2015

INDEFINITE QUANTITY BID FOR ADMINISTRATIVE AND INSTRUCTIONAL SUPPLIES

SUBMISSION DATE: WEDNESDAY, APRIL 8, 2015 @ 10:00 A.M.

Note: It is solely the Offeror's responsibility to review the website on a daily basis for the issuance of Amendments for any possible changes to the IFB.

INTERESTED OFFERORS MAY DOWNLOAD THE IFB PACKAGE AT https://www.adoe.net/procurement

IFB Packages are available to be downloaded at the GDOE website and for reviewing only at the GDOE Procurement Office.

A non-refundable fee of \$10.00 (cash only) is required upon submission

This is a One Hundred Percent (100%) LOCAL FUNDED

/s/Carmen T. Taitano SUPPLY MANAGEMENT ADMINISTRATOR For: Jon J. P. Fernandez SUPERINTENDENT OF EDUCATION

THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission (PUC) will conduct a regular business meeting, commencing at 6:30 p.m. on March 26, 2015, at Suite 202 GCIC Building, 414 W. Soledad Ave., Hagatna.

The following business will be transacted:

Agenda

- 1. Approval of Minutes of February 26, 2015
2. Guam Power Authority
- GPA Docket 15-10, GPA Petition for Extension of Fuel Oil Contract, PUC Counsel Report, and Proposed Order
- GPA Docket 14-01, Informational filing: GPA Filing for Additional Expense for CC& B
3. Administrative Matters
- PUC Administrator Report on Ipad
- Approval and signing of Ideal Advertising Web Hosting Contract Proposal
- Extension of PUC Contract for Administrative and Bookkeeping Services
- Informational filing: PDS Docket 14-01, ORDER RE: Phase II Arbitration Issues
4. Other Business

Further information about the meeting may be obtained from the PUC's Administrator Lou Palomo at 472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

This Notice is paid for by the Guam Public Utilities Commission

AVAILABLE JOB FOR ELIGIBLE U.S. WORKERS
(Ref # 2015-050)

The job offer is temporary and open to all qualified U.S. workers without regard to race, color, national origin, age, sex, citizenship and is open to U.S. workers with disabilities who are qualified, willing, able and available to perform the job. The job offer is in compliance with Title II of the Genetic Information Nondiscrimination Act of 2008.

Benefits: Roundtrip airfare for off-island hire; lodging provided; medical/dental/vision insurance coverage, 3 days paid sick leave; 12 days paid vacation leave.
1 - Spa Supervisor-Trainer (6 months exp.).....\$20.88/hour
Must read, write & speak fluent Japanese. Directly supervises & coordinates activities of massage therapists & spa wks. Trains workers in proper operational procedures, functions, techniques & training in employer's brand Olive Spa original body aroma massage therapy & explains co. policies.

For complete job duties, please refer to the Guam Job Bank @ www.hireguam.com or contact GES at 300-4555 or visit GES at The American Job Center, 3rd Floor, Bell Tower Plaza, 710 W. Marine Corps Drive in Hagatna, Guam.

The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review the matter.

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Dipattamenton Plaset Yan Dibuetston
Department of Parks and Recreation

NOTICE OF PUBLIC MEETING

The Guam Historic Preservation Review Board will meet Thursday, March 26, 2015, 3:00 p.m. at the Department of Parks and Recreation Conference Room located at 490 Chalan Palasyo, Agaña Heights (across from Naval Hospital). A major Agenda item is discussion of the Historic Preservation Fund FY 2015 Grant Application.

For special accommodations and further information contact the Department of Parks and Recreation, Guam Historic Resources Division at 475-6294/6295/6337.

/s/ Raymond F.Y. Blas
Director

GUAM LAND USE COMMISSION
Department of Land Management
ITC Building, Third Floor, Tamuning, GU
P.O. Box 2950, Hagatna, Guam 96932
Telephone: (671) 649-5263, Facsimile: (671) 649-5383

AGENDA

A regular meeting of the Guam Land Use Commission will be held on Thursday, March 26, 2015 at 1:30 p.m., at the Department of Land Management Conference Room, 590 S. Marine Corps Dr., 3rd Floor, ITC Building, Tamuning.

- I. Roll Call
- II. Approval of GLUC Minutes - February 12, 2015
- III. Administrative Matters
 - A. Sigua Highlands - Status Report on a previously approved Zone Change & Height Zone Variance, Yona.
 - B. Continuation of Review - Chamorro Land Trust Commission's request to consider land subdivision master planning of GovGuam properties under the guidance of Department of Land Management.

For more information for this ad provided by the Applicant(s) above. Person(s) requiring special accommodations please call 649-5263 Ext. 375

Guam Interagency Coordinating Council (ICC) Quarterly Meeting

Date: Monday, March 23, 2015
Time: 5:30 - 7:30pm
Location: Head Start Conference Room

Your attendance is highly encouraged.

For more information or special accommodations, please contact Kat at 300-5776.

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If interested please send resume to:
jamesnoble36@yahoo.com

Winchell's

WANTED:
OWNER-OPERATOR for WINCHELL'S AGAT

If interested send email to:
jamesnoble36@yahoo.com

Guam Memorial Hospital Authority
Aturidat Espetat Mimuriat Guahan
850 Gov. Carlos G. Camacho Rd.
Tamuning, Guam

PUBLIC NOTICE
Board of Trustees Meeting

Date: Thursday, March 26, 2015
Time: 6:00 p.m.
Place: GMHA 1st Floor, Daniel L. Webb Conference Room

An executive session will take place before regular business.

Persons requiring special accommodations, auxiliary aids, or services may contact Toni Villavicencio, EEO Officer/ADA Coordinator at 647-2218/2418.

/s/ Joseph P. Verga, MS, FACHE
Hospital Administrator/CEO

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UNIVERSITY OF GUAM
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Administration and Finance
Consolidated Procurement Office

INVITATION FOR BID
UOG Bid No. P16-15

The University of Guam is soliciting sealed bids for:

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Fax: 735-3010

A copy of the bid package is available from 9am - 4pm Mon - Fri.

A non-refundable fee of \$25.00 is required.

Deadline for Submission of Bid Packages is on Friday, April 17, 2015, 2:00 P.M. at the UOG Procurement Office. A Pre-Bid Conference is scheduled for Wednesday, April 8, 2015 at 2:00 P.M. at the UOG SBPA Leon Guerrero Building Classroom 261, 2nd Floor.

/s/ Dr. Robert A. Underwood
President

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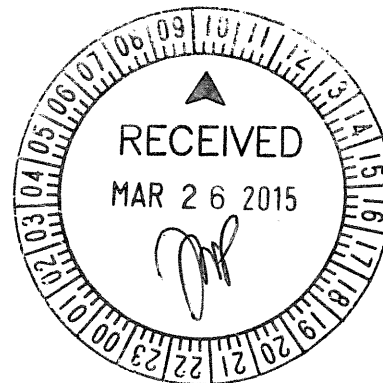
Revenue Manager
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Income Auditor
General Accounting Clerk
Front Office Assistant Manager (MOD)
Guest Relations Officer (Japanese speaking)
Commis A

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AFFIDAVIT OF ATTORNEY
5 Guam Code Ann. §8111(c)(5)



I, MINAKSHI V. HEMLANI, hereby declare that:

1. I am an adult over the age of eighteen and otherwise competent to testify in a court of law.
2. I attended an executive session of the Board of Directors, Guam Memorial Hospital Authority on March 19, 2015.
3. In accordance with 5 Guam Code Ann. §8111(c)(5), I swear or affirm that only matters relating to ~~ongoing litigation~~ were discussed.

Personal matters ~~CH~~

I swear or affirm under penalty of perjury that the foregoing is true to the best of my knowledge or belief.

FURTHER your Affiant sayeth naught,

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of March, 2015.

A handwritten signature in cursive script, appearing to read "Minakshi V. Hemlani", written over a horizontal line.

Minakshi V. Hemlani, Esq.
FISHER & ASSOCIATES
Suite 101 De La Corte Building
167 East Marine Corp. Drive
Hagåtña, Guam 96910



GUAM MEMORIAL HOSPITAL AUTHORITY
Board of Trustees Regular Meeting



AGENDA

Thursday, March 26, 2015 | 6:00 p.m.

D. L. Webb Conference Room

- I. **Call meeting to order and determination of quorum**
- II. **Medical Staff President's report**
- III. **Executive Session**
- IV. **Approval of regular session minutes**
 - A. February 26, 2015
 - B. March 19, 2015 – Special Emergency Meeting
- V. **Board Sub-committee reports**
 - A. Human Resources
 - C. Joint Conference and Professional Affairs
 1. Res. 15-25, Relative to the Appointment of Active Associate Medical Staff Privileges...
 2. Res. 15-26, Relative to the Appointment of Courtesy Medical Staff Privileges...
 3. Res. 15-27, Relative to the Appointment of Provisional Medical Staff Privileges...
 4. Res. 15-28, Relative to the Appointment of Active Medical Staff Privileges...
 - D. Facilities, Capital Improvement Projects, and Information Technology
 - E. Governance, Bylaws, and Strategic Planning
 - F. Quality and Safety
 - G. Finance and Audit
- VI. **Administrators' reports**
 - A. Hospital Administrator/CEO
 - B. Associate Administrator of Medical Services
 - C. Chief Financial Officer
- VII. **Old Business**
 - A. GMH Volunteers Association's 50th Anniversary
- VIII. **New Business**
- IX. **Public Comment**
- X. **Adjourn**

Board Members: Lee Webber – Chairman | Frances Mantanona – Vice-chairperson | Dr. Edna Santos – Secretary | Rose Grino, RN – Treasurer | Dr. Ricardo Terlaje – Trustee | Theodore Lewis – Trustee | Valentino Perez – Trustee | Evelynna Akimoto – Ex-officio Member
Leadership: Florencio Lizama, MD – Interim CEO | Zennia Pecina, RN – Assistant Administrator of Nursing Services | Benita Manglona – Chief Financial Officer | Gordon Mizusawa – Acting, Associate Administrator of Operations | Dr. Hoa Nguyen – Medical Staff President | Joy Villaruel, RN – Acting, Compliance Officer



GUAM MEMORIAL HOSPITAL AUTHORITY
Board of Trustees Meeting



EXECUTIVE SESSION ATTENDANCE SHEET

Thursday, March 26, 2015 | 6:00 p.m.
D. L. Webb Conference Room

| <u>Name</u> | <u>Title</u> | <u>Signature</u> |
|---------------------------|------------------------------------|------------------|
| Lee P. Webber | Chairman | |
| Frances Mantanona | Vice-chairperson | |
| Dr. Edna Santos | Secretary | |
| Rose Grino, RN | Treasurer | |
| Dr. Ricardo Terlaje | Trustee | |
| Theodore Lewis | Trustee | Excused |
| Valentino Perez | Trustee | |
| Florencio T. Lizama, MD | Interim Hospital Administrator/CEO | Excused |
| Attorney Minakshi Hemlani | GMH Legal Counsel | |
| George Castro | Court Reporter – Depo Resources | Present |



**GUAM MEMORIAL HOSPITAL AUTHORITY
Board of Trustees Regular Meeting**



ATTENDANCE SHEET

Thursday, March 26, 2015 | 6:00 p.m.
D. L. Webb Conference Room

| <u>Name</u> | <u>Title</u> | <u>Signature</u> |
|-------------------------------|---|------------------|
| Board Members | | |
| Lee P. Webber | Chairman | |
| Frances Mantanona | Vice-chairperson | |
| Dr. Edna Santos | Secretary | |
| Rose Grino, RN | Treasurer | |
| Dr. Ricardo Terlaje | Trustee | |
| Theodore Lewis | Trustee | Excused |
| Valentino Perez | Trustee | |
| Evelyna Akimoto | Ex-officio Member | |
| Leadership | | |
| Dr. Florencio Lizama | Interim Hospital Administrator/CEO | |
| Zennia Pecina, RN | Assistant Administrator of Nursing Services | |
| Benita Manglona | Chief Financial Officer | Excused - O/I |
| | Medical Director | |
| Gordon Mizusawa | Acting, Associate Administrator of Operations | |
| Dr. Hoa Nguyen | Medical Staff President | Absent |
| Joy Villaruel, RN | Acting, Compliance Officer | |
| June Perez | Acting, Public Information Officer | |
| >>> Guest(s) on next page >>> | | |



GUAM MEMORIAL HOSPITAL AUTHORITY
Board of Trustees Regular Meeting



ATTENDANCE SHEET

Thursday, March 26, 2015 | 6:00 p.m.
D. L. Webb Conference Room

| Guests | |
|-------------------|------------------|
| <u>Print Name</u> | <u>Signature</u> |
| Juan INFANTE | |
| Mary Ann Palomo | |
| Elizabeth CLARIS | |
| | |
| | |
| | |
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| | |

**Minutes of the Guam Memorial Hospital Authority
Board of Trustees Regular Meeting**

ATTENDANCE

Board Members:

Lee Webber
 Frances Mantanona
 Edna Santos, MD
 Rose Grino, RN
 Ricardo Terlaje, MD – *Excused*
 Valentino Perez
 Theodore Lewis
 Jenny Cruz – *Excused*

Hospital Leadership:

Joseph Verga, MS, FACHE
 Gordon Mizusawa
 Benita Manglona
 Jemmabeth Simbillo, RN
 Dr. Florencio Lizama
 Dr. Hoa Nguyen
 Joygemma Villaruel, RN
 June Perez

Guest(s):

Jun Infante – Accounting
 Maryann Palomo – Accounting

I. CALL TO ORDER AND DETERMINATION OF QUORUM – After notices were duly and timely issued pursuant to *Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8107(a)* and with a quorum present, the Chairman called to order the regular meeting of the Guam Memorial Hospital Authority Board of Trustees at 6:06 p.m. on **Thursday, February 26, 2015** in the D. L. Webb Conference Room of the Guam Memorial Hospital Authority located in Tamuning, Guam.

| ISSUE/TOPIC/DISCUSSIONS | DECISION(S)/ACTION(S) | RESPONSIBLE PARTY | REPORTING TIMEFRAME | STATUS |
|---|--|-------------------|---|----------------------|
| <p>II. MEDICAL STAFF PRESIDENT’S REPORT Dr. Nguyen reported the following:</p> <ul style="list-style-type: none"> The MEC did not meet as scheduled for the month of February 2015 due to no quorum. Dr. Nguyen and Dr. Lizama worked with the Medical Records Dept. to prioritize the deficiencies (e.g., H&PE, narrative summaries, and OR dictations) and identify the physicians who were not compliant. The goal was to resolve the most critical deficiencies first and others to follow. The Emergency Dept. had a situation with staffing due to various leave types taken by physicians. It was reported that the Urgent Care Clinic closed for one night due to the situation. | <p>The MEC meeting would be scheduled within the next two weeks.</p> <p>A second notice was issued to all physicians with deficiencies over 30 days. They were given a deadline of 03/10/15 to complete their charts or be suspended.</p> <p>The hospital addressed the situation by granting temporary privileges to physicians from the Seventh Day Adventist Clinic. Management assured that there would be coverage going forward.</p> | <p>Dr. Nguyen</p> | <p>Updates to be provided at each meeting</p> | <p>Informational</p> |
| <p>III. EXECUTIVE SESSION – At the written request of Legal Counsel, the Chairman called the meeting into Executive Session. Trustee Mantanona motioned and it was seconded by Trustee Grino to move to Executive Session. Motion carried with all ayes.</p> <ul style="list-style-type: none"> <i>The minutes of the Executive Session are confidential and kept under separate cover in accordance with Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8111(c)(7).</i> | | | | |
| <p>IV. APPROVAL OF REGULAR SESSION MINUTES – The minutes of the regular meeting held on January 22, 2015 were reviewed. Trustee Mantanona motioned and it was seconded by Trustee Grino to approve the minutes as printed. Motion carried with all ayes.</p> | | | | |

| V. BOARD SUB-COMMITTEE REPORTS | | | | |
|---|---|--|---|----------------------|
| <p>A. <u>Human Resources Sub-committee</u></p> <ul style="list-style-type: none"> Mrs. Manglona reported that nursing students were being utilized to assist throughout the units as part of an MOU with the University of Guam. Mrs. Manglona reported that a medical records administrator and patient safety officer were onboard, and physician specialists were being recruited. | <p>No decisions or actions taken.</p> | <p>Trustee Mantanona Trustee Grino</p> | <p>Updates to be provided at each meeting</p> | <p>Informational</p> |
| <p>B. <u>Joint Conference and Professional Affairs Sub-committee (JCPA)</u></p> <p>1. The JCPA sub-committee reviewed and supported the appointments and reappointments of the Medical Staff's hospital privileges. The following resolutions were presented to the Board for review and approval:</p> <p>a. Res. No. 15-20, Relative to the Appointment of Active Medical Staff Privileges (exp. 01/31/17) for:</p> <ul style="list-style-type: none"> Chad Baasen, MD Friedrich Bieling, MD Debra Ericson, MD William Gerling, MD Sunggeun Im, MD Johnny Lim, MD Faye Jensen, MD Vanessa Miller, MD Craig Chaya, MD Ricardo Terlaje, MD Jonathan Sidell, MD <p>b. Res. No. 15-21, Relative to the Appointment of Active Associate Medical Staff Privileges (exp. 01/31/17) for:</p> <ul style="list-style-type: none"> Christopher Tan , MD <p>c. Res. No. 15-22, Relative to the Appointment of Provisional Medical Staff Privileges (exp. 01/31/16) for:</p> <ul style="list-style-type: none"> Tim Arakawa, MD | <p>Trustee Grino motioned and it was seconded by Trustee Santos to accept the recommendations by the JCPA sub-committee to approve the appointments and reappointments for privileges of said physicians. Motion carried with all ayes.</p> | <p>Trustee Webber Trustee Santos Medical Director Medical Staff Office</p> | <p>Reports to be provided at each meeting</p> | <p>Informational</p> |

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| <ul style="list-style-type: none"> • Leon Bathini, MD • Norak Chhieng, MD • Ramsey Chichakli, MD • Qi Chen, MD • Jason Hahn, MD • Marian Holland, MD • Gisella Sandy, MD • Clarence Uy, MD • William Vercio, MD <p>d. Res. No. 15-23 Relative to the Appointment of allied Health Professional Staff Privileges (exp. 01/31/16) for:</p> <ul style="list-style-type: none"> • Cara Rasmussen, CNM <p>e. Res. No. 15-24, relative to the Reappointment of Allied Health Professional Staff Privileges (exp. 01/31/17) for:</p> <ul style="list-style-type: none"> • Matthew Marsh, PA-C • Khampo Ohno, PA-C • Janet Nightingale, CNM | | | | |
| <p>C. <u>Facilities, Capital Improvement, and Information Technology Sub-committee</u> The sub-committee did not meet during the month of January 2015. Meetings would be scheduled on an as needed or at least quarterly basis.</p> | No decisions or actions taken | Trustee Lewis | Reports to be provided at each meeting | Deferred |
| <p>D. <u>Governance, Bylaws and Strategic Planning Sub-committee</u> The sub-committee did not meet during the month of January 2015. Meetings would be scheduled on an as needed or at least quarterly basis.</p> | No decisions or actions taken. | Trustee Terlaje | Reports to be provided at each meeting | Deferred |
| <p>E. <u>Quality and Safety Subcommittee</u> – The PI Dashboard – Month 1 (CY-2014, 4Q), Environment of Care Dashboard (CY-2014, 4Q), Patient Satisfaction Survey (4Q), and Infection Control Report (CY-2014, 4Q) were distributed for review.</p> <p>Trustee Santos highlighted the following:</p> <ol style="list-style-type: none"> 1. The hospital awaited The Joint Commission's | | Trustee Santos Trustee Grino | Reports to be provided at each meeting | Informational |


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| <p>status for its accreditation based on the last survey. Surveyors were expected to arrive in the coming weeks.</p> <p>2. Compliance was achieved for the action plans developed for sentinel event incident that occurred in the nursery.</p> <p>3. Performance Improvement:</p> <ul style="list-style-type: none"> • The IT department was 75% complaint with its troubleshooting log. This was due to the situation with the conversion of the revenue cycle management system. • Documentation remained a challenge for the nurses due to the current set-up of the iMed system. Staff complained that documentation had to be duplicated which resulted in fragmented entries. • Acquisition of a new hematology machine for the Lab was in process. • Hand hygiene compliance fell below the hospital's goal. Improvement was needed from the medical staff, environmental services staff, and laboratory staff. • The Skilled Nursing Unit recently received a 3 (out of 5) star rating from the Centers for Medicare and Medicaid Services (CMS). <p>It was noted that CMS rated organizations based on previous surveys conducted and the advancement from 1 to 3 stars was huge accomplishment from the SNU team.</p> | <p>The Joint Commission accepted the hospital's submission and the sentinel event was closed. No further action was required.</p> <p>Arrangements with NTT were made to provide more staff training for use of the new system.</p> <p>Management commended the staff for their continued work and dedication to improve services at the SNU.</p> | | | |
| <p>F. Finance and Audit Sub-committee – The draft January 2015 financials were distributed.</p> <ul style="list-style-type: none"> • Mrs. Manglona reported that the situation with the revenue cycle management conversion resulted in loss revenues for the hospital due to claims being delayed. <p>Trustee Mantanona inquired what percentage of all claims for both Medicaid</p> | | <p>Trustee Grino</p> <p>Trustee Mantanona</p> | <p>Reports to be provided at each meeting</p> | <p>Informational</p> |

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| <p>and commercial insurers were transmitted per month.</p> <p>She pointed out that the hospital had a statute of limitation to transmit claims; otherwise, they would be considered a “stale-claim,” which the hospital could no longer collect.</p> <p>She acknowledged that the staff needed more training on the new software, but that NTT representatives were brought back a second time in January. It was expected that January and February 2015 claims would be current.</p> <p>The finance team was not able provide the percentages of claims transmitted; however, assured the Board that the Business Office would be current with all billings by the end of March 2015.</p> <ul style="list-style-type: none"> • Trustee Perez questioned the amounts recorded for gross patient revenues in the Comparative Income Statement and in the Sources and Uses of Cash reports. He pointed out that the there was no indication of a delay in billing based on those numbers. • Mr. Perez requested for an account receivables ageing report to be provided for the next meeting. | <p>The insurance companies agreed to handle the delayed claim submissions on a case-to-case basis due to the hospital’s situation with the conversion.</p> <p>Mrs. Palomo clarified that the claims process was complex. She explained that in many cases claims would be rejected and the staff would have to go back and provide more information.</p> <p>The Business Office staff continued to work overtime to process backlogged claims.</p> <p>A contractor was hired to process Medicare claims allowing Patty Camacho to assist the staff with commercial claims.</p> <p>The contractor was assigned 1400 claims (as per the purchase order) to be processed within 30 days.</p> <p>The finance team would provide the report moving forward.</p> | | | |
| <p>V. ADMINISTRATORS’ REPORTS</p> | | | | |
| <p>A. <u>Hospital Administrator/CEO’s Report</u></p> <ul style="list-style-type: none"> • Mr. Verga informed the Board that the hearing which took place on 02/25/15 went well. Urgent care and cardiac services were among topics discussed. | | <p>Mr. Verga</p> | <p>Reports to be provided at each meeting</p> | <p>Informational</p> |


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| <ul style="list-style-type: none"> Mr. Verga requested for the Board's feedback regarding paid parking. He informed the Board that the hospital had been working on the project and was ready to finalize a contract. <p>He explained that the arrangement would be similar to the parking program at the Guam International Airport Authority.</p> | <p>The Board would provide their feedback at the next meeting.</p> | | | |
| <p>B. Associate Administrator of Medical Services' Report</p> <p>Dr. Lizama reported the following:</p> <ul style="list-style-type: none"> The Ongoing Professional Practice Evaluation (OPPE) was developed according to The Joint Commission requirements. A Utilization Review Committee was activated and would be responsible for monitoring CMS's 2-midnight observation rule. | <p>The OPPE was finalized and ready for implementation.</p> | <p>Dr. Lizama Dr. V. Duenas</p> | <p>Reports to be provided at each meeting</p> | <p>Informational</p> |
| <p>C. Chief Financial Officer's Report</p> <p>Mrs. Manglona provided her report during the Finance and Audit discussion.</p> | <p>No decisions or actions taken.</p> | <p>Mrs. Manglona</p> | <p>Reports to be provided at each meeting</p> | <p>Informational</p> |
| <p>VI. OLD BUSINESS</p> | | | | |
| <p>A. <u>GMH Volunteers Association's 50th Anniversary</u></p> <p>Ms. Perez reported that she was spearheading efforts to raise \$7,500 to pay for dinner for the 150 volunteers at their 50th Anniversary Charity Ball scheduled for 04/18/15.</p> <p>She requested for each Board member's kind donation.</p> | <p>No decisions or actions taken.</p> | <p>Ms. Perez</p> | <p>Reports to be provided at each meeting</p> | <p>Informational</p> |
| <p>B. <u>Resolution 15-19, Relative to the Consent to Raise Hospital Rates...</u></p> <p>The finance team provided a document that compared the hospital's rates to other hospitals' rates. The comparison revealed that the hospital's rates were 4 to 5 times lower than other hospitals for the same services.</p> <p>Mr. Lewis recommended for the hospital to consider a law that would allow every charge to</p> | <p>Trustee Lewis motioned and it was seconded by Trustee Mantanona to approve the resolution to raise hospital rates sanctioned under P.L. 26-66. Motion carried with all ayes.</p> | | <p>None</p> | <p>Closed</p> |

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| <p>be no lower than the allowable Medicare rate.</p> <p>He stated that the hospital loses Medicare money every time a charge is lower than what is allowed.</p> | | | | |
| <p>VII. UNFINISHED BUSINESS – None</p> | | | | |
| <p>VIII. NEW BUSINESS – None</p> | | | | |
| <p>IV. PUBLIC COMMENT – None</p> | | | | |
| <p>X. ADJOURNMENT – With no further business to discuss, Trustee Mantanona motioned and it was seconded to adjourn the meeting at 7:45 p.m. Motion carried with all ayes.</p> | | | | |

Transcribed by:



 Theo M. Pangelinan
 Administrative Assistant

Submitted by:


 Edna V. Santos, MD
 Secretary

CERTIFICATION OF APPROVAL OF MINUTES

The minutes of the regular session of the February 26, 2015 meeting was approved by the Board of Trustees on this 26th day of March 2015.

Certified by: 
 Lee P. Webber
 Chairman

**Minutes of the Guam Memorial Hospital Authority
Board of Trustees Special Meeting**
Thursday, March 19, 2015 | 6:00 p.m.
D. L. Webb Conference Room

ATTENDANCE

Board Members:
Lee Webber
Frances Mantanona - *Excused*
Edna Santos, MD
Rose Grino, RN
Ricardo Terlaje, MD
Valentino Perez
Theodore Lewis

Hospital Leadership:
Joseph Verga, MS, FACHE - *Excused*

CALL TO ORDER AND DETERMINATION OF QUORUM – After notices were duly issued pursuant to *Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Subsection 8108* and with a quorum present, the Chairman called to order the regular meeting of the Guam Memorial Hospital Authority Board of Trustees at 6:00 p.m. on Thursday, March 19, 2015 in the D. L. Webb Conference Room of the Guam Memorial Hospital Authority located in Tamuning, Guam.

At the written request of Legal Counsel, the Chairman called the meeting into Executive Session. Trustee Grino motioned and it was seconded by Trustee Santos to move to Executive Session. Motion carried with all ayes.

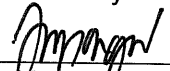
- *The minutes of the Executive Session are confidential and kept under separate cover in accordance with Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8111(c)(7).*

| ISSUE/TOPIC/DISCUSSIONS | DECISION(S)/ACTION(S) | RESPONSIBLE PARTY | REPORTING TIMEFRAME | STATUS |
|-------------------------|-----------------------|-------------------|---------------------|--------|
|-------------------------|-----------------------|-------------------|---------------------|--------|

*** NONE ***


ADJOURNMENT – With no further business to discuss, Trustee Perez motioned and it was seconded by Trustee Terlaje to adjourn the meeting. Motion carried with all ayes.

Transcribed by:



Theo M. Pangelinan
Administrative Assistant

Submitted by:



Edna V. Santos, MD
Secretary

CERTIFICATION OF APPROVAL OF MINUTES

The minutes of the executive session of the March 19, 2015 meeting was approved by the Board of Trustees on this 26th day of March 2015.

Certified by: 

Lee P. Webber
Chairman

FISHER & ASSOCIATES
ATTORNEYS AT LAW

26 March 2015



VIA HAND DELIVERY

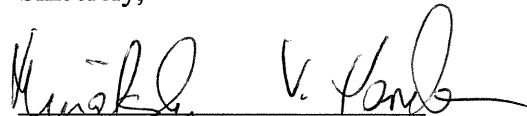
Board of Trustees
Guam Memorial Hospital Authority
850 Gov. Carlos G. Camacho Rd.
Tamuning, GU 96913

Re: Request for Executive Session

Dear GMHA Board of Trustees:

Pursuant to Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8111(c)(1) and (2), this letter serves as written recommendation from the law firm of Fisher & Associates, as counsel for GMHA, that the Board hold an executive session to discuss personnel matters.

Sincerely,


Minakshi V. Hemlani, Esq.



Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guahån

850 Gov. Carlos G. Camacho Road
 Tamuning, GU 96913



BOARD OF TRUSTEES
Official Resolution No. 15-25

***“RELATIVE TO THE APPOINTMENT OF ACTIVE ASSOCIATE MEDICAL
 STAFF PRIVILEGES FOR”***

| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
|---------------------|-------------------|------------------|------------------------|
| Michael Fenton, MD | Radiology | Radiology | February 28, 2017 |
| David Camacho, MD | Radiology | Radiology | February 28, 2017 |

WHEREAS, the above listed practitioner met the basic requirements for Active Associate Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.6; and

WHEREAS, the Credentials Committee on February 24, 2015 and the Joint Conference and Professional Affairs Committee on March 5, 2015, recommended approval of Active Medical Staff Membership appointment for the above listed practitioner; and

WHEREAS, all appointments to Active Associate Medical Staff Membership require Board approval; now, therefore be it

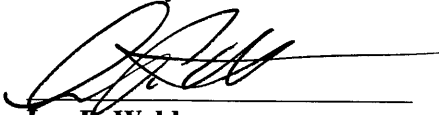
RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioner to Active Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioner listed above and all Hospital and Medical Departments of these appointment; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

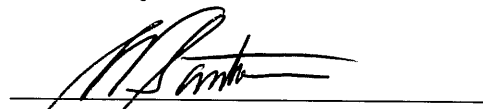
DULY AND REGULARLY ADOPTED ON THIS 26TH DAY OF MARCH 2015.

Certified by:



 Lee P. Webber
 Chairman, Board of Trustees

Attested by:



 Edna V. Santos, MD
 Secretary, Board of Trustees



Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guahån

850 Gov. Carlos G. Camacho Road
 Tamuning, GU 96913



BOARD OF TRUSTEES
Official Resolution No. 15-26

***“RELATIVE TO THE APPOINTMENT OF COURTESY MEDICAL STAFF PRIVILEGES
 CONTIGENT UPON COMPLETION OF INCOMPLETE MEDICAL RECORDS
 WITHIN 60 DAYS”***

| | | | |
|----------------------------|--------------------------|-------------------------|-------------------------------|
| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
| Chen Huang, MD. | Medicine | Hem/Oncology | February 28, 2017 |

WHEREAS, the above listed practitioner met the basic requirements for Courtesy Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.4; and

WHEREAS, the Credentials Committee on February 24, 2015 and the Joint Conference and Professional Affairs Committee on March 5, 2015, recommended approval of Active Medical Staff Membership appointment for the above listed practitioner; and

WHEREAS, all appointments to Courtesy Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioner to Courtesy Medical Staff contingent upon completion of her incomplete medical records within 60 days; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioner listed above and all Hospital and Medical Departments of these appointment; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 26TH DAY OF MARCH 2015.

Certified by:

Lee P. Webber
 Chairman, Board of Trustees

Attested by:

Edna V. Santos, MD
 Secretary, Board of Trustees



Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guahån



850 Gov. Carlos G. Camacho Road
 Tamuning, GU 96913

BOARD OF TRUSTEES
Official Resolution No. 15-27

“RELATIVE TO THE APPOINTMENT OF PROVISIONAL MEDICAL STAFF PRIVILEGES FOR”

| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
|---------------------|-------------------|--------------------|------------------------|
| Justin Hale, MD | Medicine | Neurology | February 28, 2016 |
| Anna Ursales, MD | Medicine | Infectious Disease | February 28, 2016 |

WHEREAS, the above listed practitioners met the basic requirements for Provisional Medical Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.3; and

WHEREAS, the Credentials Committee on February 24, 2015 and the Joint Conference and Professional Affairs Committee on March 5, 2015 recommended approval of Provisional Medical Staff Membership reappointment for the above listed practitioners; and

WHEREAS, all appointments to Provisional Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioners to Provisional Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioner listed above and all Hospital and Medical Departments of these appointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 26TH DAY OF MARCH 2015.

Certified by:

Lee P. Webber
 Chairman, Board of Trustees

Attested by:

Edna V. Santos, MD
 Secretary, Board of Trustees



Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guahån

850 Gov. Carlos G. Camacho Road
 Tamuning, GU 96913



BOARD OF TRUSTEES
Official Resolution No. 15-28

“RELATIVE TO THE APPOINTMENT OF ACTIVE MEDICAL STAFF PRIVILEGES FOR”

| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
|----------------------|-------------------|------------------|------------------------|
| Aaron Johansen, MD. | Emergency Med. | Emergency Med. | February 28, 2017 |
| Seung Huh, MD. | Emergency Med. | Emergency Med. | February 28, 2017 |
| Milliecor Fojas, MD. | Pediatrics | Pediatrics | February 28, 2017 |
| Vincent Lizama, MD. | Radiology | Radiology | February 28, 2017 |
| Hoa Nguyen, MD. | Family Practice | Family Practice | February 28, 2017 |
| James Nozaki, MD. | Family Practice | Family Practice | February 28, 2017 |

WHEREAS, the above listed practitioners met the basic requirements for Active Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.2; and

WHEREAS, the Credentials Committee on February 24, 2015 and the Joint Conference and Professional Affairs Committee on March 5, 2015, recommended approval of Active Medical Staff Membership appointment for the above listed practitioner; and

WHEREAS, all appointments to Active Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioners to Active Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these appointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 26TH DAY OF MARCH 2015.

Certified by:

Lee P. Webber
 Chairman, Board of Trustees

Attested by:

Edna V. Santos, MD
 Secretary, Board of Trustees



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guahån

850 Gov. Carlos G. Camacho Road
Tamuning, GU 96913



BOARD OF TRUSTEES Official Resolution No. 15-29

“RELATIVE TO AMENDING PAR. 9 OF BOARD RESOLUTION NO. 2014-17 (RELATIVE TO THE AUTHORIZED USERS AND CREDIT CARD LIMIT OF BANK OF GUAM CREDIT CARD)”

WHEREAS, the Guam Memorial Hospital Authority is a component unit of the Government of Guam whose sole responsibility is to provide and deliver quality health care to the people of Guam notwithstanding one’s financial ability; and

WHEREAS, the Guam Memorial Hospital Authority has a banking relationship with the Bank of Guam and, as part of that relationship, has a credit card for the hospital’s use; and

WHEREAS, the credit card has a spending limit of \$500.00; and,

WHEREAS, procurement rules and regulations promulgated by the Government of Guam require three bids for goods and supplies; and,

WHEREAS, procurement rules and regulations promulgated by the Government of Guam require a Request for Proposal (“RFP”) whenever the total purchase price exceeds \$15,000.00 (Fifteen thousand dollars); and,

WHEREAS, Mr. Rey Vega, previous Chief Executive Officer of Guam Memorial Hospital Authority, is the sole authorized signer for the credit card; and,

WHEREAS, Guam Memorial Hospital Authority follows Guam and its internal procurement rules and regulations that do not preclude an agency from purchasing goods and supplies with a credit card

WHEREAS, Guam Memorial Hospital Authority wants to use the credit card to purchase supplies, equipment and services when it is advantageous to purchase goods and supplies at a competitive price that is over fifteen percent (15%) cheaper than prices offered by local (to Guam) qualified bidders;

RESOLVED, the Board of Trustees authorizes the Hospital to change the names of authorized signers of the credit card to include:

1. Chief Executive Officer
2. Chief Financial Officer
3. Program Coordinator I – Medical Staff Office

And, be it further

RESOLVED, that the Board of Trustees authorize the Bank of Guam to increase the borrowing limit to \$14,000.00 (Fourteen thousand dollars); and, be it further

RESOLVED, that the Hospital’s Materials Management Department use the credit card to purchase goods and supplies when the cumulative price is below the most competitive (cheapest) price quote received from the Hospital’s vendors while complying with the Government of Guam’s procurement rules and regulations as related to local preference; and, be it further

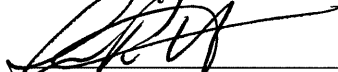
RESOLVED, that the Hospital's Materials Management Department use the credit card only when the vendor declines purchase orders with accompanying checks from Guam Memorial Hospital Authority; and, be it further

RESOLVED, that the Hospital's Medical Staff Department can use the credit card to obtain credentialing and other documentation from universities, medical schools, or healthcare institutions; and, be it further

RESOLVED, that the Board of Trustee Chairperson certify to and the Board of Trustee Secretary attest the adoption hereof and that copies of the same be transmitted to the Honorable Judith T. Won Pat, Speaker *I Mina' Trentai Dos Liheslaturan Guahan*.

DULY AND REGULARLY ADOPTED ON THIS 26TH DAY OF MARCH 2015.

Certified by:



Lee P. Webber
Chairman, Board of Trustees

Attested by:



Edna V. Santos, MD
Secretary, Board of Trustees